

COVENTRY CITY COUNCIL

FORWARD PLAN FOR THE PERIOD
1st March 2006 – 30th June 2006

Councillor Ken Taylor

Leader of the Council



WHAT IS THE FORWARD PLAN?

The Forward Plan is a list of the matters which are likely to be the subject of key decisions by Council's Cabinet in the next four months. A key decision is one which has significant financial implications (involving expenditure or savings in excess of £500,000) **or** which has a significant effect on communities living or working in two or more Council Wards.

The Forward Plan sets out:-

- A short description of each matter requiring a decision and the Cabinet portfolio most involved
- The date when, or the period within which, a decision will be made
- The identity of any groups or organisations who will be consulted before a decision is made and the way in which consultation will be undertaken
- The way in which anyone can make representations about any matter requiring a decision
- A list of the reports which will be considered before a decision is made

WHAT IS IN THE FORWARD PLAN?

- On page **4** you will find a list of members of the Cabinet showing the Portfolios for which Cabinet Members are responsible. The Council's senior officers are also shown. Representations on any decision can be made to the named contact officer at any time before the date of the decision.
- From page **6** onwards you will find the list of the matters which are likely to be the subject of key decisions by the Cabinet in the next four months.

FURTHER INFORMATION

- If you require any further information or wish to make representations about any of the decisions, please contact the named contact officer.
- Copies of the agenda and public reports for meetings of the Cabinet can be inspected at the Council House 7 days before each meeting. Please contact either Richard Brankowski (telephone 7683 3077, e-mail richard.brankowski@coventry.gov.uk) or Lara Knight (telephone 7683 3237, e-mail lara.knight@coventry.gov.uk) for further information.
- The Forward Plan will be updated each month on a rolling basis. Each new version of the Forward Plan will be published two weeks before the date on which it is due to take effect.

CONTACT DETAILS FOR CABINET MEMBERS

NAME	PORTFOLIO	ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS
Cllr Ken Taylor	Leader of the Council Policy, Leadership & Governance	86 Broadway Coventry, CV5 6PE	Secretary: Lorraine Evans 024 7683 1000 lorraine.a.evans@coventry.gov.uk	ken.taylor@coventry.gov.uk
Cllr Tony O'Neill	Deputy Leader of the Council Finance and Equalities	49 Frobisher Road Coventry CV3 6LZ	Secretary: Julie Taylor 024 7683 1003 julie.taylor@coventry.gov.uk	tony.o'neill@Coventry.gov.uk
Cllr Brian Kelsey	Corporate and Customer Services	4 Humphrey Burtons Road, Coventry CV3 6HX	Secretary: Janet Ford 024 7683 1173 janet.ford@coventry.gov.uk	Brian.Kelsey@coventry.gov.uk
Cllr John Blundell	Children's Services	36 Heycroft Coventry CV4 7HE	Secretary: Narinder Surana 024 7683 1004 narinder.surana@coventry.gov.uk	john.blundell@coventry.gov.uk
Cllr Mrs Hazel Noonan	Community Services	35 Wells Court, Whitley Village Coventry CV3 4AJ	Secretary: Ella Lawless 024 7683 1038 ella.lawless@coventry.gov.uk	Hazel.noonan@coventry.gov.uk
Cllr Andy Matchet	Health and Housing	54 Spencer Avenue Coventry CV5 6NP	Secretary: Sue Bird 024 7683 3122 sue.bird@coventry.gov.uk	Andy.matchet@coventry.gov.uk
Cllr David Arrowsmith	Urban Regeneration and Regional Planning	16 River Court Minster Rd Coventry CV1 3AT	Secretary: Janet Ford 024 7683 1173 janet.ford@coventry.gov.uk	David.arrowsmith@coventry.gov.uk
Cllr Gary Ridley	Adult Education, Libraries and Leisure	32 Brackenhurst Road Coventry CV6 2DR	Secretary: Narinder Surana 024 7683 1004 narinder.surana@coventry.gov.uk	Gary.ridley@coventry.gov.uk
Cllr Kevin Foster	City Services	264 Earlsdon Ave North Coventry CV5 6GX	Secretary: Ella Lawless 024 7683 1038 ella.lawless@coventry.gov.uk	Kevin.foster@coventry.gov.uk

Note: letters to these Cabinet Members can also be sent to them at The Council House, Earl Street, Coventry CV1 5RR

CONTACT DETAILS FOR SENIOR OFFICERS

NAME	TITLE	ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS
Stella Manzie	Chief Executive	Council House Room 42 Earl Street Coventry CV1 5RR	024 7683 1100 Secretary: Joy McLanaghan joy.mclanaghan@coventry.gov.uk	Stella.manzie@coventry.gov.uk
John Bolton	Director of Community Services	Room 138 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 3405 Secretary: Bernice Finnerty bernice.finnerty@coventry.gov.uk	john.bolton@coventry.gov.uk
Chris West Ruth Snow	Acting Directors of Education and Library Services	Room EL 238 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 1500 Secretary: Ruth Rouse ruth.rouse@coventry.gov.uk	Chris.west@coventry.gov.uk Ruth.snow@coventry.gov.uk
Chris Hinde	Director of Legal and Democratic Services	Room 73a Council House Earl Street Coventry CV1 5RR	024 7683 3000 Secretary: Mandy Jakubecz mandy.jakubecz@coventry.gov.uk	Chris.hinde@coventry.gov.uk
Roger Hughes	Head of Corporate Policy	Room 45 Council House Earl Street Coventry CV1 5RR	024 7683 1077 Secretary: Louise Sadler louise.sadler@coventry.gov.uk	roger.hughes@coventry.gov.uk
John McGuigan	Director of City Development	7 th Floor, Civic Centre 4 Much Park Street Tower Block Coventry CV1 2PY	024 7683 1200 Secretary: Caroline Lee caroline.lee@coventry.gov.uk	john.mcguigan@coventry.gov.uk
Bev Messinger	Head of Human Resources	Upper Studio Civic Centre 2 Earl Street Coventry CV1 5RR	024 7683 3206 Secretary: Lorraine Palmer lorraine.palmer@coventry.gov.uk	Bev.messinger@coventry.gov.uk
Stephen Pickering	Director of City Services	13 th Floor, CC 4 Much Park Street Tower Block Coventry CV1 2PY	024 7683 4010 Secretary: Sue Carley Sue.carley@coventry.gov.uk	Stephen.pickering@coventry.gov.uk
Angie Ridgwell	Director of Finance and ICT	Christchurch House Greyfriars Lane Coventry	024 7683 3700 Secretary: Janet Evans janet.evans@coventry.gov.uk	Angie.ridgwell@coventry.gov.uk

KEY DECISIONS TO BE TAKEN BY THE CABINET
FROM 1ST MARCH 2006 TO 30TH JUNE 2006

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Coventry Community Plan and Local Area Agreement To approve a revised Coventry Community Plan incorporating a revised Local Area Agreement. Cabinet Member (Policy, Leadership and Governance)	7th March 2006	Roger Hughes (Tel: 0247683 1090) 14th February 2006	None	None
Regional Casino – Promoting Coventry's Case To approve the submission of a bid to the Gaming Commission by 31st March 2006 for a Regional Casino at the Ricoh Arena; and formally record the City Council's support to the creation of a Regional Casino in Coventry. Cabinet Member (Urban Regeneration and Regional Planning)	7th March 2006	John McGuigan (Tel: 024 7683 1201) 14th February 2006	None	None

<p>Customer Services Standards, Processes and Procedures</p> <p>To approve revised customer service standards, processes and procedures for Coventry City Council and agree their implementation.</p> <p>Cabinet Member (Corporate and Customer Services)</p>	<p>7th March 2006</p>	<p>Denise Smith (tel: 024 7683 1989)</p>	<p>None</p>	<p>None</p>
<p>Specialist Vehicle Technology Park</p> <p>Approval to acquire site.</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>7th March 2006</p>	<p>David Cass (tel: 024 7683 2793)</p> <p>14th February 2006</p>	<p>None</p>	<p>None</p>
<p>Coventry City Council Property Asset Management System</p> <p>To approve the replacement of the the current various Property Management systems with a new integrated property asset management solution.</p> <p>Cabinet Member (Corporate and Customer Services)</p>	<p>7th March 2006</p>	<p>Nigel Clews (tel: 024 7683 2708)</p> <p>14th February 2006</p>	<p>None</p>	<p>None</p>

<p>Commercial Property Portfolio Review</p> <p>Following the commercial property review, to endorse the policies for disposal and retention of commercial assets.</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>7th March 2006</p>	<p>Dharminder Shoker (tel: 024 7683 3384)</p> <p>14th February 2006</p>	<p>None</p>	<p>None</p>
<p>School Meals – Transformation Strategy For Coventry</p> <p>To approve a strategy which helps to deliver healthier eating for children and young people and meeting the new national nutritional standards for schools.</p> <p>Cabinet Member (Children's Services)</p>	<p>7th March 2006</p>	<p>Robin Baker (tel: 024 7683 2476)</p> <p>14th February 2006</p>	<p>None</p>	<p>None</p>
<p>Outcomes of the Consultation on Academies</p> <p>To note the outcome of the consultation and to approve a way forward</p> <p>Cabinet Member (Children's Services)</p>	<p>7th March 2006</p>	<p>Chris West (tel: 024 7683 1667)</p> <p>14th February 2006</p>	<p>None</p>	<p>None</p>
<p>Websters Park</p> <p>Disposal of Websters Park to developers of Paragon Park.</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>21st March 2006</p>	<p>Sue Ashby (tel: 024 7683 2777)</p> <p>28th February 2006</p>	<p>As this is a commercial arrangement, no public consultation will be made.</p>	<p>None</p>

<p>Coventry Sport and Leisure Centre</p> <p>To formulate an appropriate way forward following the unsuccessful PFI bid.</p> <p>Cabinet Member (Adult Education, Libraries, Sport and Leisure) and Cabinet Member (Finance and Equalities)</p>	<p>21st March 2006</p>	<p>Alice Davey (tel: 024 7683 2380)</p> <p>28th February 2006</p>	<p>None – will be part of the project plan</p>	<p>Report</p>
<p>Asylum Seekers Strategy</p> <p>To seek approval to implement the new arrangements under the 2005 NASS contract.</p> <p>Cabinet Member (Health and Housing)</p>	<p>21st March 2006</p>	<p>Steve Rudge (tel: 024 7683 1923)</p> <p>28th February 2006</p>	<p>None</p>	<p>None</p>
<p>Children and Young People's Plan – Final Report</p> <p>A three year plan setting out all the services available to children and young people in Coventry including local authority services, health services, youth justice, voluntary and community services and Connexions and delivered in partnership with those agencies.</p> <p>Cabinet Member (Children's Services)</p>	<p>21st March 2006</p>	<p>Jos Parry (tel: 024 7683 1502)</p> <p>28th February 2006</p>	<p>Confirmation of Final Plan following earlier consultation</p>	

<p>Older People's Strategy</p> <p>To approve a proposed strategy for Older People's Care Services in the City</p> <p>Cabinet Member (Community Services)</p>	<p>21st March 2006</p>	<p>Sally Burton (tel: 024 7683 3405)</p> <p>21st February 2006</p>	<p>The Older People's Strategy will have undergone a 3 month period of consultation with all key stakeholders and approval between October and December 2005</p> <p>There will be a full consultation involving all key stakeholders across the city. This will take place in a variety of ways through using existing forums and other key service meetings for older people's services, consulting directly with users and carers in the groups and venues where they meet, through on-line consultation and comments, through open public meetings and invitation for comments in the local press and other forms of communication.</p>	<p>Draft Older People's Strategy and any other supporting information will be available when final version (end of September) has been agreed as part of the consultation</p>
<p>Mental Health Trusts</p> <p>To approve the establishment of appropriate agreements and structures to support the delivery of integrated health and social care services.</p> <p>Cabinet Member (Community Services)</p>	<p>21st March 2006</p>	<p>John Bolton (tel: 024 7683 34050)</p> <p>28th February 2006</p>	<p>Health Community will lead consultation of wider public. Health Scrutiny views will be critical</p>	<p>Proposal to establish a specialist Mental Health, Learning Disability and Substance Misuse Services NHS Trust for Coventry and Warwickshire published by Strategic Health Authority</p>

<p>Future of the Council's Housing List</p> <p>To approve the introduction of revised arrangements to the way the Council maintains its Housing List</p> <p>Cabinet Member (Health and Housing)</p>	<p>4th April 2006</p>	<p>Steve Rudge (tel: 024 7683 1923)</p> <p>14th March 2006</p>	<p>General public and housing associations</p> <p>Telephone questionnaires, focus groups and working groups</p>	<p>None</p>
<p>Swanswell Multi Storey Car Park</p> <p>To approve the size of car park and the management arrangements</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>4th April 2006</p>	<p>Sue Ashby (tel: 024 7683 2777)</p> <p>14th March 2006</p>	<p>None</p>	<p>None</p>
<p>Neighbourhood Management – Review of Area Forums</p> <p>To approval proposals for the future of Area Forums</p> <p>Cabinet Member (Finance and Equalities)</p>	<p>4th April 2006</p>	<p>Janice Nichols (tel: 024 7683 1097)</p> <p>14th March 2006</p>	<p>None</p>	<p>None</p>
<p>Parks Capital Spend</p> <p>To approve Parks Facility Improvements</p> <p>Cabinet Member (Adult Education, Libraries, Sport and Leisure) and Cabinet Member (Finance and Equalities)</p>	<p>18th April 2006</p>	<p>Ces Edwards (tel: 024 7683 2348)</p> <p>28th March 2006</p>	<p>Local consultation for play areas</p> <p>Through leaflets and an on-site caravan</p>	<p>Reports and plans</p>

<p>CV One Business Plan</p> <p>To note progress and approve the extension of the contract for a further year.</p> <p>Cabinet Member (Urban Regeneration and Regional Planning) and Cabinet Member (Policy, Leadership and Governance))</p>	<p>18th April 2006</p>	<p>Jacquetta Staunton (tel: 024 7683 1206)</p> <p>28th March 2006</p>	<p>As this is a commercial arrangement, no public consultation will be made.</p>	<p>None</p>
<p>Millennium View</p> <p>To approve the selection of the preferred developer.</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>18th April 2006</p>	<p>Paul Beesley (tel: 024 7683)</p> <p>28th March 2006</p>	<p>As this is a commercial arrangement, no public consultation will be made.</p>	<p>None</p>
<p>Swanswell Draft Masterplan and Further Projects</p> <p>Further endorsement of the Masterplan with particular emphasis on options for Ring Road</p> <p>Cabinet Member (Urban Regeneration and Regional Planning))</p>	<p>April 2006</p>	<p>Duncan Elliott (tel: 024 7683 2639)</p> <p>To be confirmed</p>	<p>Initial with local communities through public meetings, with wider public consultation in due course.</p>	<p>None</p>
<p>Community Cohesion Strategy</p> <p>To endorse and adopt the Community Cohesion Strategy</p> <p>Cabinet Member (Finance and Equalities)</p>	<p>April 2006</p>	<p>Jenni Venn (tel: 024 7683 3741)</p> <p>To be confirmed</p>	<p>None</p>	<p>None</p>

<p>Memorial Safety Policy</p> <p>To approve the adoption of the Memorial Safety Policy, its implementation date and proposals to deal with any memorials dealt with in the first phase of inspections and safety work that fall outside of the scope of the Policy.</p> <p>Cabinet Member (City Services)</p>	<p>June 2006</p>	<p>Gary Marshall (tel: 024 7683 2260)</p> <p>To be confirmed</p>	<p>None</p>	<p>Guidance notes from professional bodies</p>
<p>High Street including Burges and Ironmonger Row</p> <p>To seek approval for design bid and budget for environmental scheme</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>June 2006</p>	<p>Duncan Elliott / Tony Auty (tel: 024 7683 2639 / 024 7683 2770)</p> <p>To Be Confirmed</p>	<p>CV One, Trader Groups, Blue Light Services, Taxi Groups, Centro and other interested parties</p> <p>Meetings and workshops</p>	<p>None</p>
<p>Coombe Management Plan</p> <p>To approve the year Management Plan</p> <p>Cabinet Member (Adult Education, Libraries, Sport and Leisure)</p>	<p>June 2006</p>	<p>Alice Davey (tel: 024 7683 2380)</p> <p>To be confirmed</p>	<p>English Nature, English Heritage, English Garden Society, Rugby Borough Council Planning Department</p> <p>Through correspondence and the internet.</p>	<p>Management Plan Action Plan</p>
<p>Review of Learning Disabilities Day Care</p> <p>To approve proposals to reconfigure day care for people with Learning Difficulties.</p> <p>Cabinet Member (Community Services)</p>	<p>June 2006</p>	<p>Lynda Bull (tel: 024 7683 3401)</p> <p>To be confirmed</p>	<p>Key Stakeholders including Learning Disability Partnership Board, carers, trades unions</p>	<p>Consultation documents</p>

<p>Sport And Leisure Facility Review</p> <p>To adopt the most appropriate strategic option following consultation</p> <p>Cabinet Member (Adult Education, Libraries, Sport and Leisure)</p>	<p>June 2006</p>	<p>Alice Davey (tel: 024 7683 2380)</p> <p>To be confirmed</p>	<p>Consultation will have already taken place with relevant stakeholders</p>	<p>Draft Strategy</p>
<p>Central Depot</p> <p>Approval of development brief/Creative Industries Study</p> <p>Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>To be confirmed</p>	<p>Sue Ashby (tel: 024 7683 2777)</p> <p>To be confirmed</p>	<p>Elected Members, Adjoining Landowners and Developers, Universities, University Science Park, CSWP and AWM</p> <p>Seminar</p>	<p>None</p>
<p>Children's Residential Contract</p> <p>Approval to proceed with arrangements around commissioning a range of residential services from a limited number of providers to meet projected future residential placement needs of the Looked After Children (LAC) population.</p> <p>Cabinet Member (Children's Services)</p>	<p>To be confirmed</p>	<p>Howard Woolfenden (tel: 024 7683 3403)</p> <p>To be confirmed</p>	<p>Already taken place with Key Stakeholders</p>	
<p>Designated Public Places Order</p> <p>Approval of the Order</p> <p>Cabinet Member (Health and Housing)</p>	<p>To be confirmed</p>	<p>Geoff Makin (tel: 024 7683 1849)</p> <p>To be confirmed</p>	<p>All members of public through advertisements in local press.</p>	<p>None</p>

<p>Ricoh Arena - Progress Update</p> <p>To approve the further progress on the Ricoh Arena Development including timescales and costs.</p> <p>Cabinet Member (Finance and Equalities) and Cabinet Member (Urban Regeneration and Regional Planning)</p>	<p>To be confirmed</p>	<p>John Daly (tel: 024 7683 3990)</p> <p>To be confirmed</p>	<p>None</p>	<p>None</p>
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N.B decisions to be listed in date order